

A short information about the library

How do I get a library card?

Just drop in at our library and bring your ID card with you (non-German citizens should bring their passport and a certificate from the registration office = "Einwohnermeldeamt"). You will receive a library card at the desk immediately.

How long can I keep items?

All items except for movie-DVDs and DVDs for children can be borrowed for up to four weeks. The lending period for movie-DVDs and DVDs for children is two weeks. It can be extended twice for all items.

How can I prolong the lending period for items?

The easiest way to prolong the lending period for items that you have borrowed is via our online catalogue: www.stadtbuecherei-nuertingen.de. With the exception of items which have been booked in advance the borrowing period can be extended conveniently and fast by phoning the central library (0 70 22 / 7 53 60) around-the-clock. Simply state your name, your card number and the items which you would like to keep longer. Then the period for items you have borrowed will be prolonged for another four weeks or two weeks (see above) from the day on which you phone.

What happens if I forget to return items?

If the borrowing period has been exceeded, there is a weekly charge of 0,50 € for children and 0,70 € for adults per item, starting from the second day after expiry of the borrowing period. The first notice given for overdue items costs 1 €.

Can I also book items via Internet?

You can book items at our online catalogue. You need the number of your library card and the password which is the date of your birth (ddmmyyyy). Booking an item in advance costs 0,70 €.

Will I be informed when the item I booked has arrived?

You will receive a letter or an e-mail from us requesting you to pick up the item that you have booked. Please note that the item will be put aside for you for a maximum of 10 days.

Can I have access to the Internet from the library?

If you have a valid library card, you can surf the Internet for half an hour a day. The minimum age to use the Internet access in the library is six years. Up to eighteen years of age and for school children the Internet access is free of charge. We offer Wi-Fi in the central library free of charge.

What do I have to do if I lose my library card?

Please tell us immediately if you have lost your library card because this can lead to misuse. A new library card costs 1,50 € for children and teenagers up to 18 years, and 2,50 € for adults.

What happens if I lose or damage a book/item?

If you can not find a book or some other item you have borrowed, you are expected to buy a new copy and take it to the library. If you have damaged a book/item, you have to replace it. Please tell us if that is the case, so we can prolong the lending period for these items until you bring them back or replace them.

What are the costs?

Borrowing items is free of charge for everyone under 18 years of age and for students attending secondary schools. Adults can choose from the following:

- The single lending charge:
You have to pay 1,50 € for every adult item. All items for children and young people are free to of charge.
- The annual charge:
You have to pay 25,00 € once a year. For that period of time you can borrow as many items as you like.
- The reduced annual charge (12,50 €):
This applies for students attending university or high school, trainees, welfare recipients, asylum seekers and unemployed people.
- The family annual charge:
You have to pay 30,00 € once a year. For that period of time all family members living at the same address can borrow items with their own library cards.

The use of the Online-Library and the Internet access are included in the annual charge. If you have chosen the single lending charge you have to pay 1,50 € for 15 minutes online. Print-outs are 0,10 € per sheet (black and white) or 0,50 € (coloured).

We offer:

- non-fiction and technical literature
- novels and narratives
- literature for children and young people
- reference books
- daily newspapers, magazines
- software for research and information software
- foreign-language literature and magazines in English, French, Italian, Spanish, Russian and Turkish
- audio books in German and some in English and other languages
- language courses „German as a foreign language“ edited as books, collected in media-boxes or software
- games, Wii-Games, play station games
- music
- movies
- energy-saving gadget
- e-book-readers
- Internet work stations
- office work station
- Wi-Fi
- Online-Library

We can also offer:

- assistance with your literature research
- inter-library services (3,50 € per item)
- various events for children

Do not hesitate to ask our staff any questions you might have – we will be happy to advise you to the best of our abilities.